

**APPLICATION FOR USE OF SCHOOL FACILITIES**  
Brady Public School District #56-0006

**Name of Organization Making Request:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Type of Organization and Type of Activity or Event**

- \_\_\_\_\_ Event or activity that is designed to service students of the District or which is related to any function of the District, including approved school-community associations and school-affiliated non-profit groups. *Describe:* \_\_\_\_\_
- \_\_\_\_\_ Tax-supported agency such as educational entity or unit of city, county or state government. *Describe:* \_\_\_\_\_
- \_\_\_\_\_ Nonprofit community agency such as a private educational agency. *Describe:* \_\_\_\_\_
- \_\_\_\_\_ Group in which the majority of the members reside within the District. *Describe:* \_\_\_\_\_
- \_\_\_\_\_ Other. *Describe:* \_\_\_\_\_

**Facilities Requested. Building:** \_\_\_\_\_ **Areas:** \_\_\_\_\_

**Dates & Times Requested:**

<u>Dates (From – To)</u>	<u>Time (From – To)</u>	<u>Repeating</u>		<u># Wks.</u>
_____	_____	Yes	No	_____
_____	_____	Yes	No	_____
_____	_____	Yes	No	_____

**Details of Use (Attach an additional explanation if needed)**

Describe the Type of Activity or Event: \_\_\_\_\_

No. of Anticipated Users and Spectators: \_\_\_\_\_ Concessions/Food Served: Yes No Describe: \_\_\_\_\_

Set Up or Tear Down Required by District: \_\_\_\_\_

Type of Cleaning Required During and Afterwards: \_\_\_\_\_

Special Equipment to be Used (District & Organization): \_\_\_\_\_

**Fees (To Be Completed by Superintendent or Designee)**

<u>Type</u>	<u>Fee</u>	<u>Amount Due</u>
Advance Deposit	\$ 50.00	_____
Access	\$ 10.00	_____
Custodian on Duty	\$12.00/Hour	_____
Kitchen Help on Duty	\$10.00/Hour	_____
Special Equipment	\$15.00/Hour	_____
Monitoring	\$100.00/Day	_____
Other-case-by-case	As Determined	_____
Rent	\$	_____
<b>Total Due-All Fees</b>		_____

<u>Amount Deposit Rec'd</u>	_____	<u>By:</u>	_____
<u>Date Deposit Paid</u>	_____		

Applicant shall procure, at its own expense, a Comprehensive General Liability insurance policy naming the District as an additional insured. This policy shall be written with a minimum of \$1,000,000 Combined Single Limit per occurrence. A Certificate of Insurance evidencing coverage must be submitted prior to the Applicant's use.  
Insurance requirement waived: Yes No (for school official to complete)

**Policy Compliance and Acceptance of Liability**

This application is subject to the terms of the Board's "Community Use of School Buildings, Sites and Equipment" policy. The terms and conditions of that policy are incorporated into this application by this reference. Applicant accepts all such terms and conditions.

We have read, understand and agree to abide by the policies, rules and conditions on the use of these facilities on this form and in Board Policy. We understand that we are accepting the use of the facility from the Brady Public Schools with no assurances or guarantees relative to their condition. It shall be our responsibility to check the facility to see that it is safe for our intended use. We take full responsibility for the facilities while they are being used by our group and will make full restitution for any and all damages which may occur while our group is using the facility. We agree to indemnify and hold the school district harmless for any and all accidents and injuries to ourselves or others while we are using the facility regardless of the negligence of the school district or its personnel. We assume full responsibility and liability for any injuries.

\_\_\_\_\_  
Name of User, Position

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of School Personnel, Position

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Approved October 11, 2010

Reviewed \_\_\_\_\_